



INTERNATIONAL ANTI-CORRUPTION CONFERENCE COUNCIL

Memorandum of Understanding On the 13th IACC

This MoU sets out the main responsibilities of the parties organising the 13th IACC in 2008 in Greece and defines the basic parameters for the conference.

The signatories (parties) of this MoU: Government of Greece; IACC Council; Transparency International (Secretary to the IACC Council) and TI Greece.

- 1. As stated in the letter of 19 October 2007, signed by the Minister of Justice, the Government of Greece** commits itself to host the 13th IACC in Greece in November 2008. The Government will provide – through a grant of 2 Million EUR to TI Greece – the core funding necessary to secure the holding of the conference in Athens. The grant is based on an indicative budget attached to this MoU. The Government will appoint an official to act as the 13th IACC liaison person on its behalf. The government representative will work with TI and TI Greece to implement the 13th IACC.
- 2. The grant of 2 Million EUR will cover the local costs related to the Conference:** renting the conference venue, hiring a conference organizing company, host events etc. as set out in the indicative budget. It will also include a “Programme Development Contribution” (PDC) paid to Transparency International Secretariat and a “Participation Fund” (PF) to support VIP and expert participation as well as broad international attendance, especially from developing countries. Through the efforts of all parties, additional funds from sponsors will be raised. Those funds will first cover any overruns of the actual total costs exceeding the 2,0 million grant. The rest will be given back to the government.
- 3. Transparency International (TI) will be responsible for preparing and implementing the Conference Programme under the guidance of the IACC Council.** The professional Programme includes plenaries and concurrent workshops and special events. TI will work with all the parties of this MoU and a wide range of international organisations and individuals to collect programme suggestions and shape the final programme. TI will be responsible for the professional quality of the conference. TI will service the **13th IACC Programme Committee**; the body supervising the programme development and made up of international anti-corruption experts including members nominated by the Government and TI Greece.



c/o TRANSPARENCY INTERNATIONAL (TI)
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TI will submit a report on the use of the PDC to the Government of Greece according to an agreed upon schedule.

4. **TI Greece** will be the co-host of the 13th IACC. It will be the recipient of the above mentioned Government grant to organise the event. TI Greece will transfer the PDC to TI as outlined in # 2. As the grant recipient, TI Greece will work on the basis of an agreed upon project plan and corresponding budget. TI Greece will submit interim financial reports and a final audited report to the Government according to an agreed upon schedule.

From a shortlist subject to consultations with the Government and TI, TI Greece will hire a professional **Conference Organising Company** to organise the conference. The responsibilities of the Company include all relevant work related to the conference: preparations, marketing, registration of participants, collecting registration fees, transportation, translations, logistics, host events, etc.

Hiring the Conference Organising Company should commence immediately after signing the MoU.

5. **TI Greece** will convene a **13th IACC Host Committee** with 9-13 distinguished members from the Government, civil society, private sector and academia to promote the conference in Greece.
6. **Venue, date and target attendance**
The 13th IACC will start with an opening plenary and reception in the evening of **30th October** and will close in the evening of **2 November, 2008**. The venue of the Conference should accommodate plenary sessions with up to 1500 participants and 8 concurrent workshops.
7. **Theme of the 13th IACC**
The Conference theme and title will be chosen by the IACC Council in consultation with the Government and TI Greece.

If the parties agree on the points above, they sign this MoU. Based on the MoU, a detailed Implementation Plan with Annexes (Indicative budget, Organisation chart and reporting lines, Responsibilities and activities per organising body, Timeline) will be prepared by TI. The Implementation Plan will specify the roles and responsibilities of the various bodies holding responsibilities in organising the 13th IACC with a time frame, a detailed list of "who does what", schedules for financial transfers, reports, liability and insurance policies, registration fees and redistribution of net registration fee revenues.

Signatories

For the Government of Greece

Hon. Sotiris Hadjigakis
Minister of Justice, Government of Greece
Location and date:

For the IACC Council

Hon. Justice Barry O'Keefe A.M. (Ret.)
Chair, 13th IACC Council
Location and date:

For Transparency International

Dr. Huguette Labelle
Chair of the Board, Transparency International
Location and date:

For Transparency International Greece

Mr. Konstantinos Bakouris
Chairman of the Board, Transparency International Greece
Location and date: